



IBRO School Organizer Report Form

Information Sheet

Effective from January 2017

Purpose: This sheet provides an outline of the information that will be requested from IBRO School organizers to help evaluate IBRO School program experiences through an online form. Please note that the form includes required fields (indicated by red asterisks) that you must fill in before moving to the next section. If the required field does not apply to your School, please enter “Not Applicable.” There are a total of six sections. Thank you for your participation and support of IBRO Schools.

Link to the online School Organizer Report form: <https://form.jotform.com/63493819651971>

Information requested in the form (a total of 6 sections):

Section 1: Organizer	Section 2: School	Section 3: Budget
<ul style="list-style-type: none"> 1. First Name * 2. Last Name * 3. Professional Title * 4. Email * 5. Gender * 6. Nationality * 7. Date of Birth * 8. Professional Address * 	<ul style="list-style-type: none"> 1. School Name * 2. School President (if applicable) 3. School Secretary (if applicable) 4. School Website 5. School Region * 6. Purpose of School * 7. Start Date * 8. End Date * 9. Host society, university or organization * 10. School location * 	<ul style="list-style-type: none"> 1. IBRO grant amount * 2. Other schools sponsors and contributions 3. Comments or suggestions about IBRO School funding 4. Itemized budget report (upload) *

Section 4: Participants	Section 5: Activities	Section 6: Pictures +
<ul style="list-style-type: none"> 1. Student List (upload) * 2. Total number of students * 3. Number of domestic students * 4. Number of international students * 5. Gender distribution * 6. Student levels of education (Postdoc, PhD, MD, MSc, etc.)* 7. Countries represented by students * 8. Faculty/other attendees list (upload) * 9. Number of faculty and other attendees * 10. Countries represented by faculty and other attendees * 	<ul style="list-style-type: none"> 1. School Program (upload) * 2. General overview of how the School activities were structured * 3. Labs 4. Lectures/Seminars 5. Training activities 6. Equipment used 7. Networking or mentoring activities 8. Any other activities 9. School challenges * 10. Key benefits of your School experience * 11. Student feedback (list or upload) 12. Faculty feedback (list or upload) 13. Did you feel adequately informed during granting process? * 14. Comments & Suggestions 	<ul style="list-style-type: none"> 1. Upload or link to pictures & other files. (maximum file size per file is 300MB) <p>If your files are larger than 300MB, please include the link(s) at the end of the section or send to: ibro.tasia@gmail.com</p>

Note on editing forms: If you want to start the form and then return to enter more information later, you must provide “filler” data into the required fields, submit the form and return later using the link unique to your form that will be emailed to you immediately after submission.